

## **Minutes, ICoC Working Group #2 Meeting—Tuesday, 19 July 2011 via teleconference**

### **Attending :**

- Andy Orsmond, Human Rights First (USA) – co-chair
- Tara Lee, DLA Piper (USA) – co-chair
  
- Ian Ralby, ADS Security in Complex Environments Group (UK)
- Glynne Evans, ADS Security in Complex Environments Group (UK)
- Ian McKay, US Department of State (USA)
- Margaret Belof, UK Foreign & Commonwealth Office (UK)
- Michael Clarke, G4S (UK)
  
- Thomas Haueter, DCAF (Switzerland)
- Anne-Marie Buzatu, DCAF (Switzerland)
- André du Plessis, DCAF (Switzerland)

**BEGIN 09:00 DC time/ 14:00 London time/ 15:00 Geneva time**

### ***1. Update on TSC Meeting in DC***

The Chair reported back on the Steering Committee (TSC) meeting held in Washington DC the previous week (13 & 14 July). The TSC was thankful for the interim report submitted and asked the Working Groups (WGs) to continue along a similar line going forwards, with the 21<sup>st</sup> August being the next date to submit a report to the TSC. These reports would be considered at the next TSC meeting, likely to be in early September. The TSC was then planning then to draft the bylaws and charter, aiming to release these before the end of September. There had been a TSC suggestion to establish another working group specifically on funding, perhaps after draft charter is released.

There was discussion on the need to keep the companies motivated for there to be wide buy-in by the industry. It was understood that the primary motivation would be that clients would only hire those under the code structure and there was discussion on getting more commitment from such clients, including client governments.

There was consideration as to whether any mechanism needed to be fully-fledged at the outset, or whether a simpler start would be better, so long as there was capacity to grow. It was noted that, for example, the FLA did not have a complaints mechanism at its outset.

Participants noted that the TSC was aware of the costs issue and that any mechanism would need to be sustainable and affordable.

It was also submitted that there should only be recourse to any external mechanism after the exhaustion of company mechanisms.

## **2. Discussion on the Way Forwards**

The group considered three possible work products for this Working Group before 21<sup>st</sup> August.

1. Simply answering the TSCs questions in the Concept Paper;
2. Outlining to the TSC the consensus achieved and the issues faced; or
3. Providing an outline of the relevant portions of the draft Charter to the TSC.

There was general consensus to aim at the second output.

On timing, it was proposed that participants circulate their thoughts by email in advance of the next meeting (Tuesday 26<sup>th</sup> July).

Some participants – identity to be confirmed - would start drafting an outline after that call, which would then be discussed at the following meetings (to be on 2<sup>nd</sup> August, 9<sup>th</sup> August and 16<sup>th</sup> August) in time for the submission date of 21<sup>st</sup> August.

**END 09:45 DC time/14:45 London time/ 15:45 Geneva time**