

Temporary Steering Committee (TSC) for the International Code of Conduct (ICoC)

Minutes

9 to 13 January 2012

DLA Piper, Washington DC, United States

Attending:

Chris Albin-Lackey (Chair)

Margaret Belof, UK Foreign & Commonwealth Office
Michael Clarke, G4S
Mark DeWitt, Triple Canopy
Alessia Dinkel, U.S. Department of State
Josh Dorosin, U.S. Department of State
David Dutton, Australian Department of Foreign Affairs and Trade
Rémy Friedmann, Swiss Federal Department of Foreign Affairs
Chris Mayer, U.S. Department of Defense
Ian McKay, U.S. Department of State
Nils Melzer, University of Zurich
Jason Pielemeier, U.S. Department of State
Meg Roggensack, Human Rights First
Sylvia White, Aegis (by phone)
Melike Yetken, U.S. Department of State

Anne-Marie Buzatu, DCAF
André du Plessis, DCAF

Note: Not everybody attended on all days.

Day One: Monday, 9 January 2012

The TSC discussed and proposed straightforward edits on the entire text. There was also an overview of major items left to discuss:

- Performance Assessment Criteria and Procedures
- Civil Society Affiliation Criteria
- Certification Criteria and Procedures
- Third Party Complaints
- Funding/staffing/structural issues

Day Two: Tuesday, 10 January 2012

The TSC continued discussion on the points from the previous day and prepared a revised version of the draft charter to be discussed.

Day Three: Wednesday, 11 January 2012

There was discussion of the agenda and an update of progress made so far for those TSC members joining that day. There followed discussion of sections on law enforcement and client

confidentiality issues. There was discussion of cost, funding and staffing issues, including to what degree information could be sent-out with the charter and to what degree more time was required. Other discussions included maritime security, confidentiality issues more generally and the proposed accompanying explanatory note.

Day Four: Thursday, 12 January 2012

There was discussion of the agenda and an update of progress made so far for those TSC members joining that day. There was discussion on the entire draft, and proposed amendments were made. The day concluded with an agreed draft for consultation, with only minor edits remaining to be carried-out overnight.

Day Five: Friday, 13 January 2012

There was finalization of minor changes to the draft charter, and discussion on the accompanying explanatory note. The explanatory note was agreed. There was agreement that the TSC would continue work on information relating to funding and budgeting of the mechanism, and would release more information in February. There was discussion on plans for outreach to core constituencies and clients during the consultation period. There was also discussion of the process moving forwards, including how to collect, analyse and incorporate comments and move to a finalized charter, etc. It was agreed that the consultation period would last from 16 January to 16 March and that the TSC would meet in late March, mid-April and, if necessary, early May to review comments, make changes and release a proposed charter by 16 May at the latest.

End