

**Steering Committee Meeting, Tuesday 22 November 2011  
8.30 a.m. Washington DC; 1.30 p.m. London; 2.30 p.m. Geneva  
By telephone**

**Present:**

Josh Dorosin, US Department of State (chair)

Michael Clarke, G4S

Meg Roggensack, Human Rights First

Sylvia White, Aegis

Rémy Friedmann, Swiss Federal Department of Foreign Affairs

Christopher Mayer, US Department of Defense

Chris Albin-Lackey, Human Rights Watch

Anne-Marie Buzatu, DCAF

Thomas Haueter, DCAF

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The TSC worked through sections of a draft of the charter that was circulated in advance of the meeting, containing amendments made at the last Steering Committee meeting and new text prepared by the drafting committee (Joshua Dorosin, Sylvia White and Meg Roggensack) and DCAF.

The Steering Committee then worked through the following sections and proposed amendments:

Civil Society participation criteria, bridging mechanism, industry participation criteria, government participation criteria, and discussion about streamlining the three different participation processes.

The meeting concluded with discussion on logistics for the next physical meeting of the TSC in Geneva on 30 November to 2 December.

**End: 10.30 a.m. Washington DC; 3.30 p.m. London; 4.30 p.m. Geneva**